

Date: 13th May, 2023

To,
The Members-Audit Committee
OTCO International Limited

Dear Sir(s)/Ma'm,

Sub: NOTICE OF AUDIT COMMITTEE MEETING

NOTICE is hereby given that the 1st meeting of Audit Committee of the company for the Financial Year 2022-23 will be held on Monday, the 22nd Day of May 2023, at 12:15 P.M, through video Conferencing/OAVM mode, for considering the following business:

1. To grant leave of absence.
2. To confirm the minutes of the previous Board Meeting.
3. To consider and recommend to Board , the Audited Standalone Financial Results / Audited Accounts of the company for the quarter and year ended March 31, 2023.
4. Any other matter with the permission of the Chair.

Kindly make it convenient to attend the meeting.

Thanking You,

Yours Faithfully,

For OTCO International Limited.

Raj Kishor Chourasia
Company Secretary & Compliance Officer

CC: Statutory Auditors