

**Date: - 6<sup>th</sup> July, 2021**

BSE Ltd.  
Floor-25, P.J. Towers,  
Dalal Street, Mumbai-400001

Dear Sirs,

**Sub: - Proceedings of the 40th Annual General Meeting held on today 6<sup>th</sup> July, 2021 at 11.00 a.m.**

ISIN No. **INE910B01028**  
Scrip Code. **523151**

Pursuant to Regulation 30 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, we wish to inform you that the 40th Annual General Meeting of the members of the Company held on Today Tuesday, 6<sup>th</sup> July, 2021 at 11.00 A.M through Video Conferencing (VC) / Other Audio Visual Means (OAVM).

This is for your information and records.

Thanking you,  
Yours faithfully,  
For OTCO International Limited

*Raj Kishor Chourasia*

Raj Kishor Chourasia  
Company Secretary



Encl: As above

### Summary of proceedings of the 40th Annual General Meeting

The 40th Annual General Meeting ('AGM' or 'Meeting') of the Members of OTCO International Limited ('the Company') was held on Tuesday, July 6, 2021 at 11:00 a.m. via Video Conferencing ('VC')/Other Audio Visual Means (OAVM). The Company, while conducting the Meeting, adhered to the circulars issued by the Ministry of Corporate Affairs ('MCA'), the Securities and Exchange Board of India ('SEBI') and other consequential social distancing norms in view of the ongoing Covid-19 pandemic.

Mr. Raj Kishor Chourasia, Company Secretary & Compliance Officer welcomed the members to the meeting and briefed them on certain points relating to the participation at the Meeting through VC and also informed about casting of vote. He further informed that the remote e-voting facility was also made available during the AGM for the benefit of Members who were present during the Meeting and had not cast their votes earlier through remote e-voting.

Mr. Arun Dash, Chairman of the Board, chaired the meeting. He confirmed that the requisite quorum being present called the meeting to order. The Registers as required under the Companies Act, 2013 were available for inspection.

All the directors except Mrs Sima Balakrishnan attended the meeting through VC. The representative of statutory auditor M/s C R B S & Associates LLP and scrutinizer were present at the meeting through VC.

With the consent of the Members, the Notice of the Meeting was taken as read. The Members were informed that the Statutory Auditors' Report and Secretarial Audit Report did not have any qualifications.

The Chairman informed the members that Mr. Rajesh Agrawal from Rajesh Agrawal & Associates, Practicing Company Secretaries was the Scrutinizer appointed by the Board to scrutinize the votes cast during the Meeting and through remote e-Voting and remote e-voting during the AGM, in a fair and transparent manner.

The following businesses were transacted at the meeting: -

Sr. No	Particulars	Nature of Business	Mode of Voting
1.	Adoption of Financial Statements of the company for the Financial Year ended 31st March, 2021 together with the Reports of the Directors and Auditors thereon;	Ordinary	Remote e-voting and remote e-voting during the

			AGM
2.	Appointment of Ms. Bagyalakshmi Thirumalai, as a Director who retires by rotation and being eligible offers herself for re-appointment.	Ordinary	Remote e-voting and remote e-voting during the AGM
3.	Re-appointment of the Statutory Auditors of the Company and to fix their remuneration.	Ordinary	Remote e-voting and remote e-voting during the AGM
4.	Appointment of Mrs. Sima Balakrishnan (DIN: 09128444) as a Director	Special	Remote e-voting and remote e-voting during the AGM
5.	Appointment of Mr. Vasanth Kumar (DIN: 03570216) as Director	Special	Remote e-voting and remote e-voting during the AGM
6	Appointment of Mr. Vasanth Kumar (DIN: 03570216) as an Independent Director	Special	Remote e-voting and remote e-voting during the AGM

The Chairman then invited the Members to express their views, ask questions and seek clarifications on the operations and financial performance of the Company and on the resolutions set out in the Notice. The Members were given an opportunity to speak in the order in which they had registered their names. The Chairman appropriately responded to the queries/suggestions raised by them.

# OTCO

*Evolving With Passion*

**OTCO INTERNATIONAL LIMITED**

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CIN: L17114KA2001PLC028611

The detailed Voting results of the Annual General Meeting pursuant to Regulations 44(3) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 will be submitted to the Stock exchange within the prescribed time limit and also posted on the Company's website.

Chairman proposed a vote of thanks to the Members/Directors/Auditors for attending and participating in the meeting in virtual mode.

The meeting concluded at 11.21 a.m.

This is for your information and records.

Thanking you  
Your faithfully  
For OTCO International Limited

*Raj Kishor Chourasia*

Raj Kishor Chourasia  
Company Secretary & Compliance Officer

